

STRETFORD GRAMMAR SCHOOL

PTA AGM 30 October 2018

Present: Fiona Johnson (Chair), Karen Turner, Jane Raiswell, Jane Deane, Adebola Jofojo & Marzita Abdul Rahman

Agenda Item/Discussion	Action
1. Apologies for absence Michelle O'Leary, Claire Barlow, Mr Mullins	
2. Minutes of meeting held on 30.10.18 Minutes are confirmed	
3. Matters arising As on agenda	
4. Report from Treasurer Accounts Sept 18- Aug 19 with breakdown of funds raised throughout the year as presented by Jane Raiswell which totalled £5,559.93 Cake sale at school lunchtime was new event. Bucket collection by Susan Mulhern from events such as parents' evening & awards evening raised over £250. Online HMRC tax return which is due every 5 years is now complete. Suggest give school £2,500 towards new toilet block to make total raised to date to £15,000 PTA membership to be paid	As tabled for all to note

<p>5. Report from Chair</p> <p>We continue to have a successful year both in terms of fundraising and raising the profile of the PTA</p> <p>Our 2 newsletters produced by Jane Raiswell in the year, we highlight events and the role we play resulted in more active members attending meetings and volunteer help at events. Our list of volunteer bakers also continue to rise and Jane Raiswell is forming a database for easy co-ordination.</p> <p>Our International Food Festival held in September continues to be popular as it's a social evening and a good way of meeting new families</p> <p>Non-event fundraising - Easy fundraising online and bags to school continue to provide regular funds. We'll need to do a reminder at events especially near Christmas.</p> <p>Chocolate Bingo event last November was an incredible success raising over £1000. This year's 15 Nov date is nearly at capacity through event brite registration set up by Lucia.</p> <p>Fran & Franziska set up a cake sale one lunchtime in Feb with the help of 6th formers which raised more than £170.</p> <p>Jane Raiswell co-ordinated local businesses and beauty therapies in March for the Pamper evening to raise just under £1000.</p> <p>We attended open evening, new parents' evening and sold second hand uniform which raised £625 - an increase from last year's £459.90</p>	<p>All to note</p>
<p>6. Roles & Election of Officers</p> <p>Meeting elected Marzita Abdul Rahman as Vice-Chair to assist in Fiona's role before she steps down seconded by Karen & Jane Deane. Meeting also elected Jane Deane as Secretary seconded by Jane Raiswell and Fiona Johnson</p> <p>Chair - Fiona Vice-Chair - Marzita elected Secretary - Jane Deane elected Treasurer - Jane Raiswell</p> <p>Fiona will look to handover duties as the year progresses. Marzita to forward meeting minutes etc to Jane D</p>	<p>All to note</p> <p>Fiona Marzita</p>

<p>7. Fundraising Objectives for 2019-20</p> <p>15.11.19 - Chocolate Bingo evening - Event nearly at capacity through event brite registration. Tickets will be ordered for donation of food & drink. 6-8pm. Sufficient chocolate for a tombola & raffle as well. Fiona & Jane D to organise food. Jane R to audit existing supplies. Karen to buy drinks, etc. Set-up from 5.30pm. Volunteers for the event is required</p> <p>Pamper evening - 7-9pm 20.03.19 TBC by school - Jane R to co-ordinate</p> <p>Cake sale - Fran to offer dates for school to approve. Fiona to remind</p>	<p>All to Note</p> <p>Jane R</p> <p>Fiona / Fran</p>
<p>8. Fundraising ideas</p> <p>Book people online fundraising - same principle as easyfundraising through online purchase. School will need to register. Fiona to ask Mr Mullins and forward details of how to register.</p> <p>Book stall sellers - Sale PTA facebook group for potential book sellers' stall at Pamper Evening. Jane R to find out</p>	<p>Fiona</p> <p>Jane R</p>
<p>9. Any other business</p> <p>Cut off date for next Bags 2 School collection is 29 Nov</p> <p>Next newsletter is due out in December 19. Jane R to produce with pictures from events as forwarded by Fiona</p>	<p>All to note</p> <p>Fiona / Jane R</p>

Date of next meeting Thursday, 23 January 2020 at 6.30pm

PTA Accounts – September 2018 to August 2019

Summary

Account opening balance (Sept 18) - £4,071.53

Activity	Takings
£1 Challenge from 2017-18	-£78.77
Food Festival (28 Sept 18)	£960.64
Chocolate Bingo (30 Nov 18)	£1,123.08
Cake Sale (22 Feb 19)	£171.47
Bags to School (15 Mar 19)	£100.00
Pamper Evening (22 Mar 19)	£947.51
Mother's Day Stall	£115.00
Tesco Bag Pack (22 Jun 19)	£518.52
Donation / Bucket Collection	£252.72
Easyfundraising	£444.84
The Dove Trust	£378.40
Uniform Sales	£625.00
Interest	£1.52
Grand Total	£5,559.93*

Minus Expenditure of £7,617:

£5,000 (cheque written to Streford Grammar on 30 Oct 18)

£2,500 (cheque written to Stretford Grammar on 3 Jun 19)

£117 – PTA ParentKind Membership Direct Debit (2 Jan 19)

Starting Balance of £4,071.53 + Total raised of £5,559.93 = **£9,631.46**

£9,631.46 - £7,617 = **£2,014.46**

Balance as at 31 August 2019 - **£2,014.46**

*£53 banked after 31 August 2019

Easyfundraising (Apr-Jun) - £95.18 – need to access statement to confirm this.