

## Equality Monitoring Form

Post of:

Stretford Grammar School is an equal opportunities employer and positively encourages applications from suitably qualified and eligible candidates regardless of sex, race, disability, age, sexual orientation, transgender status, religion or belief, marital status, or pregnancy and maternity.

The School is bound by the Public Sector Equality Duty to promote equality for everyone. To assess whether we are meeting this duty, whether our policies are effective and whether we're complying with relevant legislation, we need to know the information requested below.

This information will **not** be used during the selection process. It will be used for monitoring purposes only.

Date of Birth:

Gender:

### Ethnicity

| Asian or Asian British     |                          | Mixed Dual Heritage        |                          |
|----------------------------|--------------------------|----------------------------|--------------------------|
| Bangladeshi                | <input type="checkbox"/> | White & Asian              | <input type="checkbox"/> |
| Indian                     | <input type="checkbox"/> | White & Black African      | <input type="checkbox"/> |
| Pakistani                  | <input type="checkbox"/> | White & Black Caribbean    | <input type="checkbox"/> |
| Any Other Asian background | <input type="checkbox"/> | Any Other Mixed Background | <input type="checkbox"/> |
| Please specify             |                          | Please specify             |                          |
| Black or Black British     |                          | White                      |                          |
| African                    | <input type="checkbox"/> | British                    | <input type="checkbox"/> |
| Caribbean                  | <input type="checkbox"/> | Irish                      | <input type="checkbox"/> |
| Somali                     | <input type="checkbox"/> | Polish                     | <input type="checkbox"/> |
| Any other black background | <input type="checkbox"/> | Any other White background | <input type="checkbox"/> |
| Please specify             |                          | Please specify             |                          |

| Chinese or Chinese British |                          | Other                       |                          |
|----------------------------|--------------------------|-----------------------------|--------------------------|
| Chinese                    | <input type="checkbox"/> | Gypsy/Traveller             | <input type="checkbox"/> |
|                            |                          | Any other ethnic background | <input type="checkbox"/> |
|                            |                          | Please specify              |                          |

| The Disability Discrimination Act   |                              |                             |
|---|------------------------------|-----------------------------|
| <p>The Disability Discrimination Act considers you are disabled if:</p> <ul style="list-style-type: none"> <li>You have a longstanding physical or mental condition or disability that has lasted or is likely to last at least 12 months, and</li> <li>This condition or disability has a substantial adverse effect on your ability to carry out normal day-to-day activities.</li> </ul> <p>Trafford Council has adopted the social model of disability. In contrast with the above, this holds that people with impairments are disabled by physical, organisational or attitudinal barriers.</p> |                              |                             |
| Do you consider yourself to be disabled as set out under either of the above?   | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

| Sexual Orientation                              |                          |                       |                          |
|---|--------------------------|-----------------------|--------------------------|
| How would you describe your sexual orientation? |                          |                       |                          |
| Heterosexual                                    | <input type="checkbox"/> | Bisexual              | <input type="checkbox"/> |
| Homosexual                                      | <input type="checkbox"/> | Do not wish to answer | <input type="checkbox"/> |
| Religious Belief                                |                          |                       |                          |
| What is your religious belief?                  |                          |                       |                          |
| Buddhist  | <input type="checkbox"/> | Jewish                | <input type="checkbox"/> |
| Christian                                       | <input type="checkbox"/> | Muslim                | <input type="checkbox"/> |
| Hindu   | <input type="checkbox"/> | Sikh                  | <input type="checkbox"/> |

|   |                          |                           |                          |
|---|--------------------------|---------------------------|--------------------------|
| Humanist                                    | <input type="checkbox"/> | No religion               | <input type="checkbox"/> |
| Other religious beliefs. (specify)          |                          | Do not wish to answer     | <input type="checkbox"/> |
| <b>How did you find out about this job?</b> |                          |                           |                          |
| Council Jobs Websites                       | <input type="checkbox"/> | Stretford Grammar website | <input type="checkbox"/> |
| Manchester Evening News                     | <input type="checkbox"/> | TES website               | <input type="checkbox"/> |
| Messenger newspaper                         | <input type="checkbox"/> | DfE – Teacher Vacancies   | <input type="checkbox"/> |
| Indeed                                      | <input type="checkbox"/> | Other                     | <input type="checkbox"/> |
| If Other, please specify                    |                          |                           |                          |

## Additional Information : Request for Your Consent to Process Your Data

In compliance with the General Protection Regulation (GDPR), we wish to ensure you are aware of the purpose for which we are requesting your consent to collect and process the data we have asked you to provide on this form. **Please note that the completion of the form is voluntary and is not part of your application. There is no requirement for you to provide the information requested on this form.**

### Important information regarding your consent

1. We are Stretford Grammar School, Granby Road, Stretford, Manchester, M32 8JB, a Local Authority Maintained Foundation Grammar School.
2. Being a Maintained Grammar School with **the Trafford Local Authority and the Department of Education** with whom we may share the information you provide on this application form. The reason for this is to enable to the **Local Authority and the Department for Education** to fulfil its role in supporting its schools and exercising the Board of Governors responsibilities (including oversight of its provision).
3. The person responsible for data protection within our organisation is Mrs M Faulkner, School Business Manager and you can contact them with any questions relating to our handling of our data. You can contact them by **telephone on 0161 865 2293 or by email to [DPO@stretfordgrammar.com](mailto:DPO@stretfordgrammar.com)**
4. We require the information we have requested on this form to fulfil our duties under the Equality Act 2010, namely for statistical and equal opportunity monitoring purposes. As part of our duties under the Equality Act 2010 we will share the information you provide with **the Local Authority and the Department for Education as part of annual census returns or for audit purposes.**
5. To the extent that you have shared any special categories of personal data this will not be shared with any third party except as detailed in paragraphs 2 and 4 above, unless a legal obligation should arise.
6. We shall retain the information you have provided on this form for a period of 6 months to enable equal opportunity monitoring to take place.
7. We will keep a record of your consent as evident that we have obtained your consent to collect and process the data you have provided on this application form.
8. You have the right to withdraw your consent at any time and can do so by informing our organisation's **Data Protection Officer** (see paragraph 3 above) that you wish to withdraw your consent.
9. To read about your individual rights you can refer to your fair processing notice and data protection policies.
10. If you wish to complain about how we have collected and processed the information you have provided on this form, you can make a complaint to our organisation by following the **Complaints Policy and Procedure which can be downloaded from the school website.** If you are unhappy with how your complaint has been handled, you can contact the Information Commissioner's Office via their website at [www.ico.org.uk](http://www.ico.org.uk)

### Request for your consent

**Please ensure that you read paragraphs 1-10 above and raise any relevant questions before providing your consent below :**

|  |     |                          |
|--|-----|--------------------------|
| I confirm that I have read and understood paragraphs 1-10 above and that I have been offered the opportunity to raise any relevant questions     | Yes | <input type="checkbox"/> |
|  | No  | <input type="checkbox"/> |
| Please check this box if you have any objection to our collecting and processing your personal information as described in paragraphs 1-10 show. |     | <input type="checkbox"/> |
| I agree to my personal data being shared as stated in paragraphs 2 and 4 above.  | Yes | <input type="checkbox"/> |
|  | No  | <input type="checkbox"/> |