

Stretford Grammar School PTA AGM – Tuesday 11th November 2025

Present: Saadia Ahmed (Chair), Edd Berry (Treasurer), Gemma Brown (Secretary), Irum Zehra, Rachel, Mohammed, Joy, Peace, Muhammad, Samra, Oluwakemi

Mr Mullins (Headteacher) - in attendance prior to formal start of meeting to propose funding for Budget item

Agenda Item	Action
<p>1. Welcome</p> <p>SA welcomed everyone to the meeting with introductions provided by all.</p> <p>Number of members and committee members meet quoracy.</p>	
<p>2. Committee Updates</p> <p>Jo Silva removed as Trustee of PTA with Charity Commission and Parentkind on 15.10.25.</p>	
<p>3. Constitution</p> <p>Request has been made through the Charity Commission on 15.10.25 to adopt new Constitution that has been modelled by Parentkind.</p> <p>The approval can take 16 weeks to action.</p> <p>Once approved, the new constitution will be accessible to parents and school reception.</p>	SA/GB - once approved, copy of constitution to be made available to parents and school reception
<p>4. Finance</p> <ul style="list-style-type: none"> ● PTA <u>Account Balance: £5,901</u> *Expenses of £15,193.17 includes £14,001.05 of donations made to school in 24/25 for kiln, PA system and laser cutter 	

Stretford Grammar School Parent Teacher Association
Registered charity no. 1140228

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	Year to 31/08/2025 £	
Operating Income	4,269	
Less: Expenses	<u>(15,193)</u>	
Operating Surplus/(Deficit)	<u>(10,924)</u>	
Taxation	<u>-</u>	
Net Surplus/(Deficit) on Ordinary Activities after taxation	(10,924)	
Retained Surplus/(Deficit) brought forward	16,826	
Retained Surplus/(Deficit) carried forward	<u>5,901</u>	
<ul style="list-style-type: none"> Mr Mullins indicated at the beginning of the meeting with SA,GB and EB that the school have a PTA funding proposal for mobile phone lockable pouches. <p>The school has already covered Year 7 and Year 10 in the pilot test phase and would require approximately £6,000 to cover the remaining year groups.</p> <p>Agreed Decision: PTA committee discussed pouches funding and voted in agreement that it was a viable project to fund. The aim is to have the funds available to be released to the school after the Choc Bingo event in Jan/Feb 2026.</p>		
<p>5. Gift Aid</p> <p>Gift aid is now operational - further research required into use and declarations process</p>		EB/GB to research how gift aid can be made accessible at events
<p>6. Parents Lottery</p> <p>Parents Lottery account has been set up with a link provided in the latest PTA newsletter.</p> <p>Lottery currently has around £55 in funds from 17 ticket sales with payments being paid in Dec, March and July.</p> <p>Parents Lottery posters to be created for promotional material at events.</p>		<p>GB to make QR code for poster.</p> <p>IZ to create poster for use at next event in January 2025.</p>
<p>7. 2026 Events</p> <ul style="list-style-type: none"> Proposed date for Choc Bingo is Thursday 22nd January. The PTA felt a February date would be more suitable after January pay day 		SA to check with school whether Choc Bingo event can be moved to February 2026.

<p>due to Christmas. Request to be made to the school to see if accommodation can be made for February date.</p> <ul style="list-style-type: none"> ● Food Festival - agreed for Thursday 24th April at 6pm. PTA discussion whether GSCE food students could provide food on the evening with an addition of a raffle or quiz to maximise event ● Uniform Sale - agreed for Saturday 11th July. The reception is not available for this date but suggestion of whether the canteen could be used. Agreement of 1.5 hours for the event instead of 2 hours to allow for set up time and footfall. ● GDPR/Photography - guidelines to be checked with Parentkind regarding photography with discussion of whether badges can be used at events to mark any parents not wanting to be within photography 	<p>SA to confirm dates of Food Festival and Uniform sale with school.</p> <p>GB to check social media and photography guidelines with parentkind</p> <p>All - finalisation of event details to take place at next meetings</p>
<p>8. Any Other Business</p> <ul style="list-style-type: none"> ● Meeting with school DPO - GB spoke with the school DPO in July with further clarification required on the Privacy Policy ● PTA Logo Competition - IK proposed a student competition for the design of the PTA logo. Suggestions of a poster to promote the competition with the closing date on 19.12.25 before half term. Agreement required by school with further conversations with local businesses for prize donations ● PTA page on school website -PTA agreed to have access to update the page on the school website but with authorisation of text and language to be agreed via the school first prior to updates 	<p>GB to arrange meeting with DPO/ research GDPR PTA compliance on Parentkind</p> <p>SA to clarify permission with school for promotion of student PTA logo competition</p> <p>IK to design competition poster</p> <p>GB to check whether any local business will donate a prize for competition</p> <p>IK/GB to aid management of the PTA page on school website</p>