



Finance Officer

Required from 1st September 2026 or earlier

Permanent : Full Time, 36.25 hours per week. 8.30am to 4.15pm including a 30-minute lunch break (these hours can be flexible)

Salary range: Salary PARIS Band 5, points 19 to 22, actual: £28,990 to £30,472
(term-time, plus 3 additional weeks as arranged with line manager to meet the needs of the service)

‘Stretford Grammar School is an inspirational place to learn. Pupils flourish in this warm and welcoming environment (Ofsted 2024).’

Governors of this warm, welcoming and inclusive school wish to appoint a suitably qualified candidate to join the school as a Finance Officer.

To contribute to the effective running of the school, providing financial and administrative support under the direction and guidance of the School Business Manager, and supporting the Headteacher, Senior Leadership Team and teaching staff in their work.

The successful candidate will be subject to a full enhanced DBS check.

Further details and an application form are available from the school website.

Completed application forms should be returned to the school by:
12 noon on Monday 17th August 2026

Interviews will be held w/c 24th August 2026

Stretford Grammar School is an equal opportunities employer and positively encourages applications from suitably qualified and eligible candidates regardless of sex, race, disability, age, sexual orientation, transgender status, religion or belief, marital status, or pregnancy and maternity.

Please return application forms and letters of application to the above address or email to admin@stretfordgrammar.com. Please note that if you have not received a response within three weeks of the closing date then we regret that your application has not been successful on this occasion.

The Governing Body is committed to the safeguarding and welfare of children and young people. It expects all staff and volunteers to share this commitment. The successful candidate will be subject to a DBS check.